

Daily Vehicle Inspection Checklist

Date:

Vehicle #:

<input type="checkbox"/>	Body and Underside: no damage that can affect roadworthiness.
<input type="checkbox"/>	Mirrors: clean and properly adjusted.
<input type="checkbox"/>	Windshield: clean and free from damage that obscures vision.
<input type="checkbox"/>	Tires: inflated to the correct pressure, sidewalls in good condition, tread adequate, and lug nuts tight.
<input type="checkbox"/>	Fluid levels: oil, transmission, coolant, power steering, brake, and windshield washer fluids at recommended levels.
<input type="checkbox"/>	Battery: connections free of corrosion and properly attached; support bracket(s) secure.
<input type="checkbox"/>	Lights: headlights, tail lights, brake lights, turn signals, hazard/warning lights functioning properly.
<input type="checkbox"/>	Spare tire: serviceable, properly inflated, and easy to access.
<input type="checkbox"/>	Tools: jack, lug wrench, wheel blocks, tire pump, tire pressure gauge, battery jumper cables, and other tools appropriate for the area and driving conditions.
<input type="checkbox"/>	Spare parts: belts, hoses, fuses, tire repair kit and other appropriate spare parts for the area and vehicle.
<input type="checkbox"/>	First aid kit: fully stocked and accessible to passengers.
<input type="checkbox"/>	Fire extinguisher: fully charged and securely stored.
<input type="checkbox"/>	Radio/cell phone: functioning properly and adequate airtime (if applicable).
<input type="checkbox"/>	Seat belts: functioning properly in front and rear.
<input type="checkbox"/>	Fuel: adequate fuel for journey.
<input type="checkbox"/>	Wipers / Horn: in good working order.
<input type="checkbox"/>	Brakes: pedal and hand brake functioning properly.
<input type="checkbox"/>	Steering: functioning properly.
<input type="checkbox"/>	Vehicle documents: vehicle registration, insurance, ownership, and other documents required by local authorities (e.g. road tax, travel/transit permits) in the vehicle.
<input type="checkbox"/>	Logbook: contains relevant maps, maintenance schedule, daily vehicle inspection checklist, emergency contact information, accident procedures, and other documents appropriate to the local conditions.

Optional Equipment appropriate to conditions and/or required by local law

<input type="checkbox"/>	2 or more spare tires: recommended for extended field trips.
<input type="checkbox"/>	Emergency signals: flares, reflective triangles, whistles, etc.
<input type="checkbox"/>	Extra water/fuel: at least five gallons of each in a durable container.
<input type="checkbox"/>	Recovery equipment: tow rope, sand/mud ladders, shovels and/or axe securely stored. If installed, winch or other specialized equipment functioning properly.